MSCA
Marie Skłodowska-Curie Actions
Developing talents, advancing research

Staff Exchanges

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16 February 2026

European Research Executive Agency

REA

European Commission

image source: iStockphoto.com
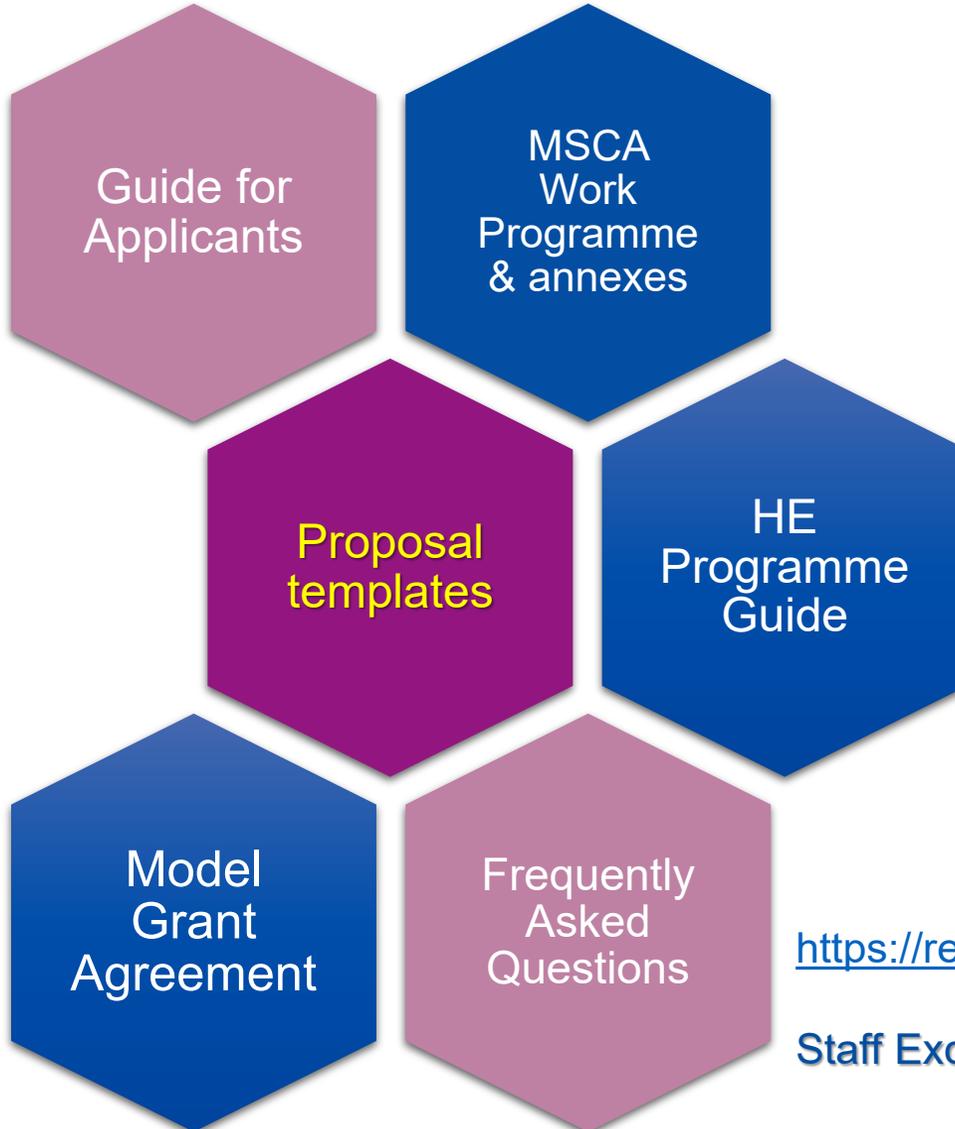
EU Funding & Tenders Portal

Reference Documents

MSCA Staff Exchanges 2026

HORIZON-MSCA-2026-SE

Topic | Call for proposal

Internal navigation

General information

Topic description

Topic updates

Destination

Conditions and documents

Budget overview

Partner search announce...

Start submission

Topic Q&As

Get support

Guide for Applicants

MSCA Work Programme & annexes

Proposal templates

HE Programme Guide

Model Grant Agreement

Frequently Asked Questions

Horizon Europe

Work Programme 2026-2027

2. Marie Skłodowska-Curie Actions

(European Commission Decision C(2025) 8493 of 11 December...)

EU Funding & Tenders

Online Manual

EU Funding Programmes 2021-2027

Horizon Europe Programme

Guide for Applicants

Marie Skłodowska-Curie Actions – Staff Exchanges (SE)

Version 6.0 - 2026
16 December 2025

Disclaimer
This guide aims to support potential applicants to the MSCA-SE 2026 call. It is provided for information purposes only and is not intended to replace consultation of any applicable legal sources. Neither the European Commission, nor the European Research Executive Agency (or any person acting on their behalf) can be held responsible for the use made of this guidance document. The guidance provided in the MSCA Financial Guide shall prevail in case of discrepancies.

https://rea.ec.europa.eu/dos-and-donts-when-applying-funding_en

Staff Exchanges INFO DAY (last slide)

European Commission

Before starting to write your proposal

European Commission | EU Funding & Tenders Portal

Sign in   EN

Home   Funding   Procurement   Projects & results   News & events   Work as an expert   Guidance & documents

Search...

Home > Fund...

Particip...

Calls for proposals

Participant register

Partner search

EU programmes

Funding updates

Horizon4Ukraine

The p...

If you want to...
quote your PI...

The register d...

Is your org...

Please check whether your organisation has already...

🔍 Find a registered organisation

Register your organisation

To register your organisation or as a natural person, ...

Check what information you need to register in the O...

✍ Register your organisation

European Commission | EU Funding & Tenders Portal

Need help?

Home   Funding   Procurement   Projects & results   News & events   Work as an expert   Guidance & documents

Home > Funding > Participant Register

Participant Register

ℹ The participant register is now multilingual! Select your preferred language from the top right corner of the Portal.

If you want to participate in a call for proposals or in a call for tenders with eSubmission, your organisation needs to be registered and have a 9-digit Participant Identification Code (PIC). Please quote your PIC in all correspondence with the Commission.

The register contains all participants of EU programmes.

Is your organisation already registered? PIC search

Please check whether your organisation has already been registered. If so, no need to register it again.

🔍 Find a registered organisation

Register your organisation

To register your organisation or as a natural person, you need to login into the Portal or, if you are a new user, create your account.

Check what information you need to register in the Online Manual - and keep it to hand during the registration procedure. To start registration, click on the button below.

✍ Register your organisation

European Commission

Partner search

How to start writing your proposal

Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS ▼ HOW TO PARTICIPATE ▼ PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT ▼

You can submit the proposal as many times as you wish up until the deadline.

Each new submitted version will replace the previous one.

European Commission | Funding: Submission Service

Start submission

🛟 Need help?

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.
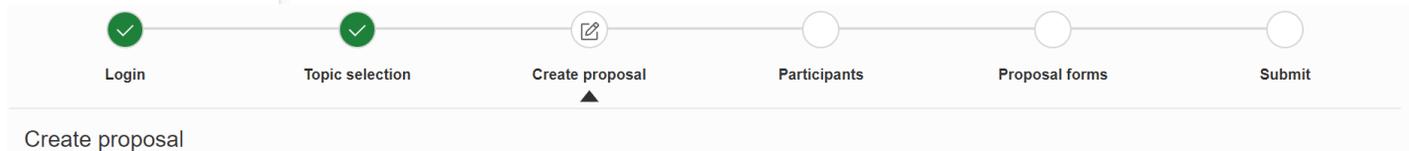
Please select the type of your submission:

🔘 HORIZON TMA MSCA Staff Exchanges [HORIZON-TMA-MSCA-SE], HORIZON Unit Grant [HORIZON-AG-UN]

[Start submission]

Login — Topic selection — Create proposal — Participants — Proposal forms — Submit

Create proposal

⚠ Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline.
You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Find your organisation

PIC ⓘ *   [   ] 9   Short name ⓘ *   [   ] 250   [Search]

Download Part B templates

⬇ Download part B templates

Support & Helpdesk

[🖥 Online Manual]   [ⓘ IT How To]
[✉ IT Helpdesk]   [❓ FAQ]

European Commission

Proposal documents
Coordinator takes the lead

Part A
(structured data)

Part B (1+2)
(description of action)

Part A:
- ➤ Admin details
- ➤ Budget
- ➤ Ethics/ Security

Part B1:
- ➤ Excellence
- ➤ Impact
- ➤ Quality & Efficiency
of the Implementation

Part A

Call: HORIZON-MSCA-2026-SE-01
(MSCA Staff Exchanges 2026)

Topic: HORIZON-MSCA-2026-SE-01-01

Type of Action: HORIZON-TMA-MSCA-SE
(HORIZON TMA MSCA Staff Exchanges)

Proposal number: SEP-211278621

Proposal acronym: test

Type of Model Grant Agreement: HORIZON Unit Grant

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show

How to fill in the forms
The form must be filled in for each proposal using the templates available in the submission system. Some data fields in the form are pre-filled based on the steps in the submission wizard.

Read more

Application forms

Proposal ID   SEP-211278621

Acronym   test

1 - General information

?

Fields marked * are mandatory to fill.

Topic	HORIZON-MSCA-2026-SE-01-01	Type of Action	HORIZON-TMA-MSCA-SE
Call	HORIZON-MSCA-2026-SE-01	Type of Model Grant Agreement	HORIZON-AG-UN

Acronym *   test

Proposal title *   Max 200 characters (with spaces). Must be understandable for non-specialists in your field.
Note that for technical reasons, the following

Duration in months   *Estimated duration of the project in fu*

Panel   CHE - Chemistry (CHE)
Please select up to 5 descriptors (and at least
that descriptors will be used to support REA s

Descriptor1   *Word or words that best describe(s) t*

Free keywords   *Enter any words you think give extra*

Application forms

Proposal ID   SEP-211278621

Acronym   test

3 - Budget

Participant number	Organisation short name	Role	Country	Academic sector	IO	No of seconded researchers	Number of person months
1		Coordinator	BE	No	No	20	120
2		Partner	US	No	Yes	0	0
3		Partner	PL	No	No	12	56
4		Partner	BE	No	No	10	80
Total						42	256

https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/list-3rd-country-participation_horizon-euratom_en.pdf

European Commission

Part B Tips

Follow available guidelines

Use the structure provided in the template and address all the evaluation criteria – font/ page limit

Secondments

Link academic and non-academic, demonstrate mutual benefit, align them with objectives, demonstrate complementarity
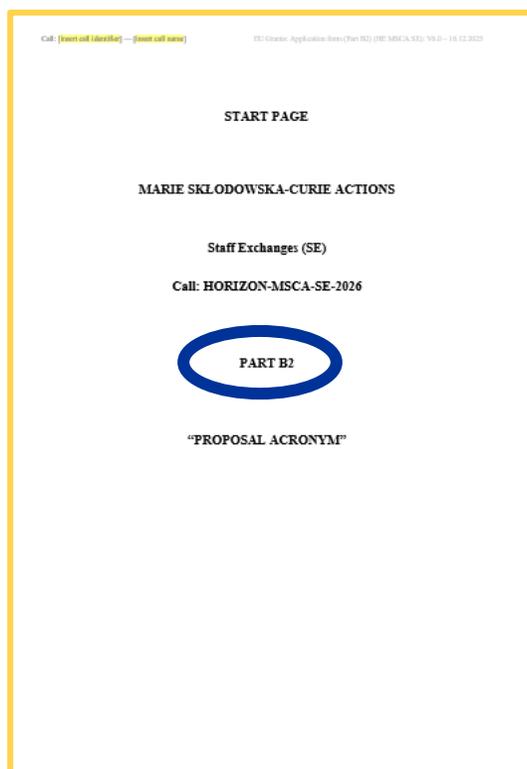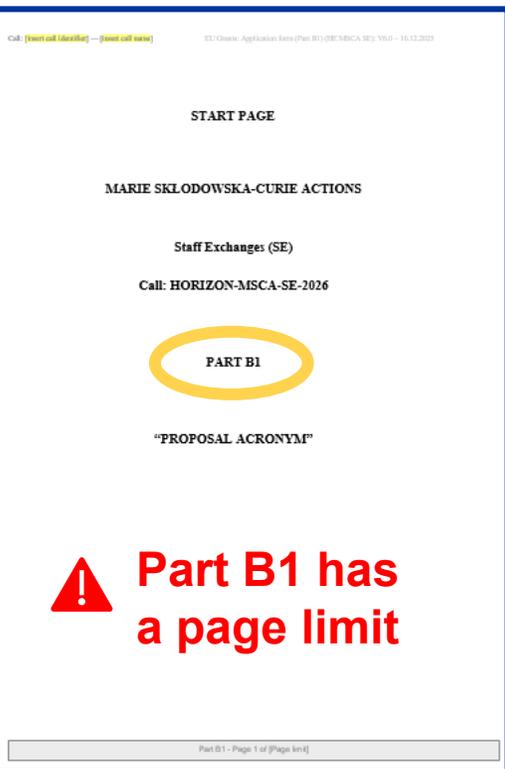
Sustainability of collaboration

Describe the benefits of cooperation and how they can go beyond this project

Award criteria

Keep in mind what evaluators are asked to assess

Get a second opinion

Have your proposal proof-read by a colleague and pre-screened by your NCP

START PAGE

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Call: HORIZON-MSCA-SE-2026

PART B1

"PROPOSAL ACRONYM"

Part B1 - Page 1 of [Page limit]

⚠ **Part B1 has a page limit**

START PAGE

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Staff Exchanges (SE)

Call: HORIZON-MSCA-SE-2026

PART B2

"PROPOSAL ACRONYM"

However, the overall page limit will be strictly applied and applicants must keep the proposal within the limits. **The expert evaluators will disregard any excess pages above the 32-page limit,** *since all pages in excess will automatically be blanked out once the application is submitted.*

Award criteria

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the **project's research/innovation objectives** (and the extent to which they are ambitious, and go beyond the state of the art)	Developing new and lasting **research collaborations**, achieving **transfer of knowledge** between participating organisations and contributing to improving **research and innovation potential** at the European and global level	Quality and effectiveness of the **work plan**, assessment of **risks**, and appropriateness of the effort assigned to work packages
Soundness of the proposed approach to **foster international, intersectoral and interdisciplinary collaborations**	Credibility of the measures to enhance the **career perspectives** of staff members and contribution to their **skills development**	Quality, capacity and role of each participant, including **hosting arrangements** and extent to which the consortium as a whole brings together the necessary expertise
Soundness of the proposed **methodology** (including consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality of open science practices)	Suitability and quality of the measures to **maximise expected outcomes and impacts**, as set out in the dissemination and exploitation plan, including communication activities	
Quality of the proposed **interaction between the participating organisations** in light of the research and innovation objectives.	The magnitude and importance of the project's contribution to the expected **scientific, societal and economic impacts**	
50%	**30%**	**20%**

The threshold for <u>all</u> criteria will be 3

EC Expert Database-Register

https://rea.ec.europa.eu/system/files/2021-10/MSCA%20Keywords.pdf

Thank you

To find out more
a **Staff Exchanges** information day recording is available (*Mozilla Firefox*):

https://www.youtube.com/watch?v=xbpG1PGC-zQ
Q&A session: MSCA Staff Exchanges call 2026 - Marie Skłodowska-Curie Actions
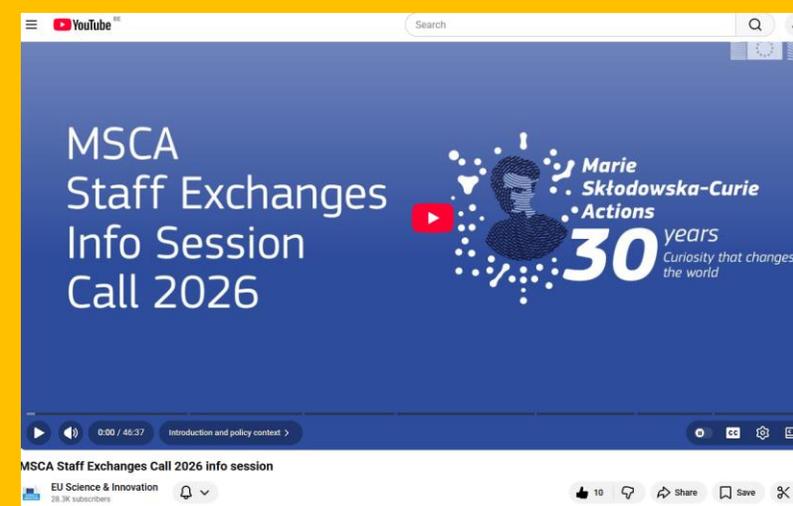
Q&A session: MSCA Staff Exchanges call 2026

📅 3 March 2026   📍 Online, 15.00 - 17.00, CET

Join Questions & Answers session

#SE2026